

Visitation Request Checklist

A general checklist for families preparing to request or schedule a visit.

Visitation rules are set by each facility and change often. Use this general checklist alongside the facility's current rules.

- Confirm the person's current facility and ID number.
 - Check whether you must be on an approved visitor list and how to apply.
 - Review visiting days, hours, scheduling and any booking system.
 - Check ID requirements, dress code and items allowed.
 - Confirm rules for children and additional visitors.
 - Keep notes and confirmation details in case of a scheduling problem.
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Important: This is general information only and is not legal advice. It is not guaranteed to be accepted by any court, prison or agency. Always verify the current requirements with the facility, court, official agency, or qualified legal help before relying on it.